

PASTORAL PLAN FOR THE PARISHES OF

Please list parishes.

St. Bernard's, Saranac Lake – St. Agnes, Lake Placid—St. Brendan, Keene

1. The following churches are within the area served by this pastoral plan:

Please indicate the requested status of each church in the plan, i.e. worship site, oratory, parish church. Include proposed use of churches not being used as worship sites.

St. Bernard's—Parish Church, St. Agnes—Parish Church, St. Brendan—Parish Church, Assumption, Gabriels—Worship Site, St. Paul's, Bloomingdale—Oratory, St. John's, Lake Clear—Oratory, (St. Gabriel's, Paul Smiths—relegated to profane but not sordid use)

For policies for changing the status of churches and related issues, please see Policies # 406.6, 406.10 and 406.11 in the *Pastoral Handbook*.

2. Proposed Mass Schedule

Indicate time and church where Mass will be celebrated.

Daily	St. Bernard: Tu & Th 12:00PM, Mo, We & Fr 8:30 AM. St. Agnes: 8:30 Mo, We, Th, Fr; 5:30 Tu
Saturday (Anticipated)	St. Bernard 4:30 PM, St. Agnes: 5:30 PM St. Brendan: 4:00 PM
Sunday	Assumption 8:00 AM, St. Bernard: 10:00 AM St. Agnes: 8:00 AM and 10:00 AM (St. Brendan 11:30 Summer)
Holy Day and other Masses	As announced in bulletin
Confession schedule	St. Bernard: Sat 3:30-4:15, St. Agnes: after 5:30 Mass St. Brendan: 3:30-4:00

3. Staff/Personnel of the Parish (indicate whether volunteer or employee)

Pastor: TBA

Parochial Vicar: TBA

Other Priests in residence: Msgr McAvoy and Fr. Kelly live in the parish and cover Uhlein and help out. Fr. Steve Kovacevich is Pastoral Care Director for AMC (emp)

Deacon(s): Joe Szwed and John Fehlner
PLC or Pastoral Associate(s): Sr. Carol Kraeger (emp)
Bookkeeper: Nancy LaBombard (emp) at St. Bernard's and Ed
Bertrand (emp) at St. Agnes
Business Manager: Click or tap here to enter text.
Secretary(ies): Nancy LaBombard (emp) at St. Bernard's and Erin
Day at St. Agnes
Maintenance: Bernie Cushman and Joann Larabie at St.
Bernard's, Tammy Riedl and Dave Coursen at St.
Agnes
Other: Click or tap here to enter text.

Faith Formation

DRE: Michelle Law (emp) St. Bernard's, Marcia Bugbee
(emp) at St. Agnes
Secretary(ies): Click or tap here to enter text.
Adult Formation: Sr. Carol Kraeger at St. Bernard's, Fr. John at St.
Agnes
Sacramental Preparation: Michelle Law/Marcia Bugbee: First Recon, First
Comm, and Conf, Frs. Yonkovig/Ratigan Bapt and
Marr.
Youth Minister: Michelle Law and Marcia Bugbee
Director of Vocation Promotion: St. Bernard's: Charlie/Betsy Micastrò, St. Agnes:
Emma Lou Smith/John and Maura Fehlner
Music Minister: St. Bernard's: Jennie Frenette, Drew Benware,
Assumption: Michelle Tucker, St. Agnes/St.
Brendan: Chris Gould

Check here to indicate that all of the positions have written job descriptions.

Additional personnel:

1. Ministries/Services

	Have sufficient number	Need more	Training has been provided	Training will be provided
Greeters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ushers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EMHC	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lectors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Altar Servers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Music Ministry	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Money Counters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sacristans	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Catechists	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Youth Ministry	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Church Cleaners	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hospital Ministry	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Home Visitation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Food Pantry	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prison Ministry	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vocation Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Buildings/Grounds	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other ministries and services:

Click or tap here to enter text.

2. Lay Groups and Societies (check all that apply)

Women of Grace

Knights of Columbus

Altar Rosary Society

Men's Group

Catholic Daughters

Vocations Committee

Other: please list all groups and societies

Click or tap here to enter text.

3. Attach a proposed budget(s) of revenues and expenses for the next fiscal year. Please follow the format and chart of accounts used in the Annual Financial Report submitted to the Diocese.

Check when completed

4. Finance Council

Please list Parish Trustees

St. Bernard's: Alan Latourelle and Carol Ward. St. Agnes: Jack Knox and Joann McKenna, St. Brendan: John Fehlner and Cricket Quinn

Please list all members of the Finance Council

Consult bulletin

Finance Council meets:

Monthly

Quarterly

Semi-annually

Other, explain

Click or tap here to enter text.

5. Parish Council

Please list all members of the Parish Council

Consult bulletin

Parish Council meets:

Monthly Quarterly Semi-annually Other, explain

Click or tap here to enter text.

6. Pastoral Plan

Please briefly summarize how the following needs will be met in your parish(es).

- a. Ministry to the homebound
St. Bernard's: Sr. Carol Kraeger coordinates Parish Nurses and Mercy Care. St Agnes: Terry Bertrand homebound, Kathy Lamb Par Nurses and Mercy Care.
- b. Ministry to those in nursing homes
Elderwood: Coordinated by RSMs
- c. Hospital ministry
Fr. Steve Kovacevich coordinates. EMs from different parishes bring Holy Communion.
- d. Religious education program (please indicate release time or Sunday program, elementary program, high school program, whether catechists are certified)
St. Bernard's, Sunday 10:00-12:00, St. Agnes Tues 2:30—k-5, Sat 4 pm grades 6-9
- e. Sacramental preparation (indicate personal responsible for the preparation, number of meetings, description of the preparation program and follow-up)
 - a. Baptismal preparation
Prep is individualized and conducted by the priest.
 - b. First Reconciliation / First Eucharist
St. Bernard's: Michelle Law, 23 classes. St. Agnes/St. Brendan: Marcia Bugbee, 20 classes
 - c. Marriage preparation (indicate in parish or remote, grade levels, program used, person responsible)
Prep is individualized and conducted by the priest

d. Confirmation program

St. Bernard's: Michelle Law, St. Agnes: Marcia Bugbee, 46 classes

f. Adult formation

St. Bernard's: Sr. Carol, usually 2 programs/year. St. Agnes: Maura Fehlner, useually 2x/year

g. Pre-Cana preparation

See e. c. above

h. Bereavement ministry

St. Bernard's: Office sends cards at time of death, 3 months, 6 months, and one year. St Agnes: Widows and Widowers gorup

i. Vocations (What do(es) your parish(es) do to build a culture of vocations? How will this be maintained under this plan? List members of the vocations committee.)

St. Bernard's: praying all the time and S.O.S (Betsy and Charlie Nicastro, Claudia Fennell and MichelleTucker). St. Agnes: prayers and S.O.S.

j. Family life (What do(es) your parish(es) do to strengthen the family? How will this be maintained under this plan?)

Family Sacramental Training

k. Outreach to the poor (What do(es) your parish(es)do to reach out to the poor? How will this be maintained under this plan?)

Support food pantry, thrift store, transient housing, refugee supplies

l. Prison ministry (What do(es) your parish(es)do to serve the needs of inmates in local jails? How will this be maintained under this plan?)

Mark McCarty weekly volunteer ministry at Adirondack

m. What do(es) your parish(es) do to reach out to the unchurched?

Radio Station WCLP 98.3

7. Consultations

Summarize the consultations made in order to form this plan.

a. Trustees

They sit on the Finance and Parish Council

b. Pastoral Council

PC discussed each step of the process and sent reps to the working groups

c. Finance Council

Aware that it was going on

d. Parishioners

Given chance to provide comments and provided this draft to review and comment upon.

Please attach any minutes for meetings in which the pastoral plan was discussed, including any consensus or decisions reached.

Check when completed

Do you believe that the possibility of a civil and canonical merger of these entities should be considered at this time? If yes, please indicate your reasoning below. For requirements of canonical modifications of parishes, please review *Pastoral Handbook*, Policy 406.10, and for the requirements of Closure of Churches and Relegation to Profane Use, please review Policy 406.11.

Yes No

Click or tap here to enter text.

How will honorable closure of any church building be commemorated, or how will the formation of a new parish family be celebrated liturgically?

Click or tap here to enter text.

8. Additional comments

Click or tap here to enter text.

9. Name of person(s) preparing this Pastoral Plan

Frs. Yonkovig and Ratigan

Date submitted: November 1, 2017

This form is available in Pastoral Documentation on <http://www.rcdony.org/>. A version is available for entry using Microsoft Word. A second PDF version is available for handwritten entry.